OSHC GROUP BOOKING FORM

ONE FORM | REGENCY PARK OR LITTLE PARA | EDITABLE PDF

BOOKING DETAILS

LOCATION: Select location

DATE OF REQUEST

EVENT DATE (DD/MM/YYYY)

REQUESTED START TIME: Select start time

OSHC / SCHOOL / ORGANISATION

GROUP NAME / DESCRIPTION

PRIMARY CONTACT NAME

MOBILE PHONE

EMAIL

NUMBER OF PARTICIPANTS

ADULTS / SUPERVISORS

PARTICIPANT AGE RANGE

TOTAL ATTENDANCE

OSHC PACKAGE

BOTH LOCATIONS

$10 PER PERSON

18 holes

PACKAGE SELECTION: SHANX Mini Golf - 18 holes - $10pp

QUANTITY

SUBTOTAL ($)

OPTIONAL ADD-ONS

		QTY
☐	Rox the Fox plush toy — $15 each	
☐	SHANX cap — $30 each	
☐	Cakeage - plated or platter service — $3 per person	
☐	SHANX water bottle — $25 each	
☐	Winners trophy — $100 each	
☐	Other - provide details below — Price on request	

SUPPORT AND EVENT REQUIREMENTS

ACCESSIBILITY, SUPERVISION, DIETARY OR SUPPORT REQUIREMENTS

INVOICE REQUIRED: Select

PURCHASE ORDER / INTERNAL REFERENCE (IF APPLICABLE)

ADD-ON SUBTOTAL ($)

TOTAL DUE ($)

POA items are excluded from the automatic total.

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Complete this page after selecting your package and add-ons. SHANX will confirm availability and issue an invoice before the booking is secured.

BOOKING SUMMARY

SELECTED LOCATION

EVENT DATE (DD/MM/YYYY)

TOTAL DUE ($)

PAYMENT METHOD

PREFERRED PAYMENT METHOD

Select payment method

PAYMENT / INVOICE REFERENCE

DIRECT DEBIT - USE THE ACCOUNT FOR YOUR SELECTED LOCATION

REGENCY PARK

GreenSpace Management Pty Ltd | BSB 633 000 | Account 163 387 400

LITTLE PARA

Little Para GC Pty Ltd | BSB 633 000 | Account 204 362 636

Use your name or invoice reference in the payment description.

BILLING / INVOICE DETAILS

OSHC / SCHOOL / ORGANISATION

ABN (IF APPLICABLE)

BILLING EMAIL

PURCHASE ORDER / REFERENCE (IF APPLICABLE)

AUTHORISATION

☐ I have read and accept the terms and conditions on page 3 and authorise SHANX Mini Golf to process this booking request. I understand the booking is not confirmed until written confirmation and payment are received.

AUTHORISED NAME / TYPED SIGNATURE

DATE (DD/MM/YYYY)

POSITION / RELATIONSHIP

SHANX USE ONLY

BOOKING REFERENCE

INVOICE NUMBER

STATUS

Pending

STAFF INITIALS

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The OSHC provider remains responsible for participant supervision, support needs and appropriate staff-to-child ratios throughout the visit.

BOOKING CONFIRMATION
Return this completed form within fourteen (14) days of the initial enquiry. Full pre-payment is required to secure a booking. SHANX Mini Golf will issue an invoice after receiving the booking request. A submitted form is a request only until SHANX provides written confirmation.

CANCELLATION
Cancellations with 50 days or more notice from the event date will receive a full refund. Cancellations with less than 30 days notice will receive a 25% refund. Events cancelled within 14 days of the event date will incur 100% of all costs.

FINAL ATTENDANCE AND SUPERVISION
Final participant numbers and all event requirements are due fourteen (14) days before the event and become the minimum number charged. The OSHC provider remains responsible for appropriate supervision, participant ratios and support requirements throughout the visit.

PAYMENT
Full payment is required within seven (7) days of the invoice being issued. Requests cannot be guaranteed outside these timeframes. Any approved additional charges on the day must be settled with the selected venue.

FOOD ALLERGIES AND DIETARY REQUIREMENTS
SHANX Mini Golf cannot guarantee accommodation of food allergies or dietary requirements. Food may contain wheat, fish, dairy, eggs, soy, peanuts, tree nuts and shellfish. BYO food is not permitted, except a celebration cake or food specifically approved for dietary requirements. Tell SHANX about all dietary or allergy requirements before the event.

WET WEATHER
If weather conditions put players at risk or the course is deemed unplayable on the event day, SHANX Mini Golf may consider alternate arrangements. No refunds are offered for forecast weather or where alternate arrangements are made.

INSURANCE AND DAMAGE
SHANX Mini Golf takes reasonable care but accepts no responsibility for loss of or damage to equipment, merchandise or other items left at the venue before, during or after the event. Organisers are financially responsible for damage caused to SHANX or venue property by their guests. Conditions of Entry also apply.

ETIQUETTE AND BEHAVIOUR
Players must report to the venue at least fifteen (15) minutes before the scheduled start time. Players must leave each green promptly after completing the hole. Smoking and vaping are not permitted at SHANX, the pro shop, entrances or surrounding operational areas. Management may refuse entry or require a patron to leave for irresponsible behaviour, intoxication, drug use or failure to follow staff instructions or Conditions of Entry. SHANX is a family-focused facility; please respect staff and other guests.

LIQUOR LICENCE
Only liquor purchased from the selected venue may be consumed within its licensed red-line area. Liquor cannot be consumed in car parks, surrounding parklands or any area outside the licensed boundary. Responsible Service of Alcohol applies at all times. Guests must follow the Responsible Person, venue Conditions of Entry and the Liquor and Gaming Code of Conduct.

PRIVACY AND RETURN
Personal information is collected to manage the booking and related venue requirements. Return the completed form to events@shanxminigolf.com.au. Refer to GreenSpace Management s Privacy Policy for information about how personal information is held and used.